

**OKLAHOMA DEPARTMENT OF AGRICULTURE, FOOD, AND FORESTRY (ODAFF)
AGRICULTURAL ENVIRONMENTAL MANAGEMENT SERVICES**

P. O. Box 528804 / Oklahoma City, Oklahoma 73152
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POULTRY FEEDING OPERATION (PFO) ANNUAL REPORT COVER SHEET

This report must be received by September 1 (annually) and include information from
July 1, 20 _____, through June 30, 20 _____.

Owner Name: _____ ODAFF PFO ID#: _____

Facility Name: _____

E-mail: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Is PFO in a Nutrient Limited Watershed: No Yes (include Name): _____

1. All PFO's are required to submit an annual report, even if you did not have birds.
2. This report covers the dates from July 1, 20_____, through June 30, 20_____.
3. If you did not sell, transfer, or land apply poultry waste during this time, simply check the "No litter sold, transferred or land applied" box below and return this signed first page to the department.

 NO litter sold, transferred OR land applied this reporting period
4. If you did sell, transfer, or land apply poultry waste, complete the additional forms and return them with the applicable litter analysis report(s) and this signed first page to the department.
5. **NOTE:** If you also have a Poultry Waste Applicator Certificate you must submit a SEPARATE, additional report. The PWA Reports are mailed separately. Both reports must be submitted.

Submit the annual report by E-mail or mail to our office at the address noted above
before **September 1** of the year due.

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision by qualified personnel. Based upon my inquiry of the person or persons directly responsible for gathering the data, the information submitted is to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for knowingly submitting false, inaccurate, or incomplete information, including the possibility of a fine of not more than ten thousand dollars for each violation."

Signature: _____

Date: _____



How Do I Fill Out My Annual Report – we now have a brief video tutorial you may watch online at: <https://www.youtube.com/watch?v=sHJ9WT7IdpY> (this link may be found on our AEMS Poultry website).

Please note, state law requires submission of a completed annual report. Failure to submit the required report by September 1 annually is a violation and subject to possible enforcement action.

Oklahoma Registered Poultry Feeding Operations Annual Litter Report Form

Owner Name: _____

Only report information for July 1, 20____, through June 30, 20____

Due to ODAFF by September 1 - Annually

ODAFF PFO Id: _____

Information for Litter Applied on Land Associated with PFO

Line Id ¹	Date ² of Application	Amount land applied onsite ³ (Tons)	Litter analysis date ⁴ <u>Include a copy of analysis with report.</u>	Total acres available for land application ⁵	Applicator Name and License No. ⁶	Applicator Mailing Address & Telephone No. ⁷ ("same" if PFO and applicator are the same)
						Address or "Same" if PFO Owner: Phone#:
						Address or "Same" if PFO Owner: Phone#:
						Address or "Same" if PFO Owner: Phone#:
						Address or "Same" if PFO Owner: Phone#:

Instructions: Each line is a single entry. **Use additional pages as necessary.** 1 – Line entry number 1, 2, 3. 2 - Date of the event. 3 – Enter the amount of litter land applied 4 – Provide the Litter analysis date for this entry and **include a copy of the litter analysis with this report.** 5 – How many acres are available for litter application. 6 – Enter applicator name and the PWA license number. 7 – Provide applicator mailing address and telephone number.

Oklahoma Registered Poultry Feeding Operations Annual Litter Report Form

Owner Name: _____

Only report information for July 1, 20____ through June 30, 20____
Due to ODAFF by September 1 - Annually

ODAFF PFO Id: _____

Information for Litter Removed Off Site (Sold or Transferred)

Line Id ¹	Date ² of Removal	Amount sold or transferred ³ (Tons)	Litter analysis DATE ⁴ <u>Include a copy with report.</u>	Person or entity receiving litter ⁸ , Mailing Address & Telephone No. ⁹ (If moved out of Oklahoma, only provide the State name)	Applicator Name, License No., Mailing Address, & Telephone No. ¹⁰	Litter Hauler – Name, Mailing Address & Telephone No. ¹¹
				Name: Address/City/State/Zip: Phone#	Name & PWA#: Address/City/State/Zip: Phone#	Name: Address/City/State/Zip: Phone#
				Name: Address/City/State/Zip: Phone#	Name & PWA#: Address/City/State/Zip: Phone#	Name: Address/City/State/Zip: Phone#
				Name: Address/City/State/Zip: Phone#	Name & PWA#: Address/City/State/Zip: Phone#	Name: Address/City/State/Zip: Phone#
				Name: Address/City/State/Zip: Phone#	Name & PWA#: Address/City/State/Zip: Phone#	Name: Address/City/State/Zip: Phone#

Instructions: Each line is a single entry. **Use additional pages as necessary.** 1 – Line entry number 1, 2, 3. 2 - Date of the event. 3 – Enter the amount of litter land applied, sold or transferred. 4 – Provide the Litter analysis date for this entry and **include a copy of the litter analysis with this report.** 8 – Who is the entity receiving the litter. 9 – Provide recipient mailing address and telephone number. 10 – If known, who the applicator, their PWA license number, mailing address and telephone number. 11 – Who was the person hauling the litter from your farm to the person receiving the litter. What is the litter hauler telephone number and mailing address.