



State of Oklahoma
Department of Agriculture, Food, and Forestry
P.O. Box 528804, Oklahoma City, OK 73152 (405)521-3864

J. Kevin Stitt
Governor

Blayne Arthur
Secretary of Agriculture

October 15, 2019

RE: Oklahoma Scrap Metal Dealer License

To Whom It May Concern:

During the 2013 Oklahoma Legislative Session House Bill 1740 was passed, which requires all scrap metal dealers to obtain a license from the Oklahoma Department of Agriculture, Food and Forestry. A scrap metal dealer is defined as:

Any person, firm or corporation who is a retailer or wholesale business which buys, sells, salvages, processes, or otherwise handles scrap metal materials.

To obtain a license each applicant will need to return the enclosed application with the appropriate fees, pass a national criminal background check, and provide proof of the following:

1. Legal proof of ownership, lease agreement or contract for the business location;
2. Proof of a dedicated telephone line for the business location;
3. Proof of general liability insurance policy of not less than \$500,000 for the business location;
4. Proof of a current discharge permit issued pursuant to the provisions of the Oklahoma pollutant Discharge Elimination System Act;
5. Photo ID;
6. Two (2) full sets of fingerprints on the cards provided;
 - a. To obtain your fingerprints take the enclosed cards to your local police or sheriff's department and have them assist you. You will need to submit both cards with the application. (We will submit them to the Oklahoma State Bureau of Investigation (OSBI) for processing).

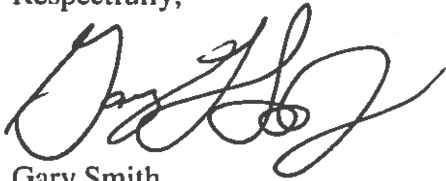
The license is good for one year, effective November 1st through October 31st of each calendar year. The total application fee is \$241. This includes \$100 for the initial application, \$100 investigative fee, and \$41 for the national criminal background check.

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Enclosed is a copy of Scrap Metal Dealer Law and Emergency Rules for your review. It has information on the record keeping requirements, restricted purchases, and other guideline requirements for scrap metal dealers.

If you have any questions or need assistance, please contact my office at (405) 522-5968, by email at gary.smith@ag.ok.gov or you can visit us online at www.ag.ok.gov/cps.

Respectfully,

A handwritten signature in black ink, appearing to read 'Gary Smith', written in a cursive style.

Gary Smith
Weight & Measures Program Administrator
Consumer Protection Services Division